

**DATE:** September 21, 2023  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Connie Shepperd, Sparks Police Department, Police Service Manager, 775-353-2241 ext. 5550, [cshepperd@cityofsparks.us](mailto:cshepperd@cityofsparks.us)  
**THROUGH:** Chris Crawforth, Chief of Police

**SUBJECT: REQUEST FOR TRAINING REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP** (Public Safety Answering Point) [For possible action] - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with two Priority Dispatch IAED EFD recertifications for two Emergency Communications Dispatchers for Sparks Police Department PSAP, and one Priority Dispatch IAED EMD recertification for one Emergency Communications Dispatcher, for Sparks Police Department PSAP, in the amount of \$123.00.

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### **SUMMARY**

**REQUEST FOR TRAINING REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP** (Public Safety Answering Point) [For possible action] - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with two Priority Dispatch IAED EFD recertifications for two Emergency Communications Dispatchers for Sparks Police Department PSAP, and one Priority Dispatch IAED EMD recertification for one Emergency Communications Dispatcher, for Sparks Police Department PSAP, in the amount of \$123.00.

### **NRS APPLICABLE:**

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answer Point (PSAP) for Sparks Police Department.

### **PREVIOUS ACTION & BACKGROUND**

The 911 Emergency Response Advisory Committee first approved the use of ProQA for Washoe PSAP in 2015 and has approved the annual cost/fees each year. In 2018 Reno PSAP requested funding for EPD and EFD, which was also granted by this Committee.

On July 21, 2022, the E911 Emergency Response Advisory Committee approved reimbursement for Washoe County Sheriff's Office Communications for the costs associated with IAED EFD/EMD/EPD software training recertification.

In May 2020, funding was approved for Sparks ProQA EFD protocols and on November 17, 2022, ProQA for EMD was approved. Today's request is for reimbursement for two Priority Dispatch IAED

EFD software training recertifications for two Sparks dispatchers and one IAED EMD software training recertification for one Sparks dispatcher.

**FISCAL IMPACT**

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP for the costs associated with two Priority Dispatch IAED EFD recertifications for two Emergency Communications Dispatchers for Sparks Police Department PSAP, and one Priority Dispatch IAED EMD recertification for one Emergency Communications Dispatcher, for Sparks Police Department PSAP, in the amount of \$123.00.

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**POSSIBLE MOTION**

Move to approve that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP for the costs associated with two Priority Dispatch IAED EFD recertifications for two Emergency Communications Dispatchers for Sparks Police Department PSAP, and one Priority Dispatch IAED EMD recertification for one Emergency Communications Dispatcher, for Sparks Police Department PSAP, in the amount of \$123.00.

**Transaction Id:** 442078

**Date of purchase:** 9/6/2023 12:45 PM

**Payment Method:** MasterCard

**Payor Name:** Connie Shepperd

**Total Sale:** USD \$30.00

**Student Name:**

Piper Waltman

**Company:** Sparks Police Department

**Payee Company:** Priority Dispatch Corp.

**Braintree Id:** 4c4zdfj5

| Items Purchased                                  |                    |
|--------------------------------------------------|--------------------|
| EFD v7 NU Recertification Retest #1 (ID :132586) | USD \$30.00        |
| No Of Attendees: 1                               |                    |
| <b>Total:</b>                                    | <b>USD \$30.00</b> |

**Shepperd, Connie**

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**From:** Accounting@emergencydispatch.net  
**Sent:** Wednesday, September 6, 2023 10:54 AM  
**To:** Shepperd, Connie  
**Subject:** Transaction receipt

**This Message Is From an External Sender**

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Thank you for your payment. Please find below a copy of your credit card confirmation. For any questions contact International Academies of Emergency Dispatch (IAED) Accounting Team.

Thank you,  
Accounting  
Accounting@Emergencydispatch.org

--Transaction Information--

Merchant: National Academies of Emergency Dispatch  
Amount: \$30.00 USD  
Transaction Date: Sep 06 2023, 12:53 PM CDT  
Tax Exempt: no  
Authorization Code: 027433  
Status: Submitted For Settlement

--Payment Information--

Card Type: MasterCard  
Credit Card Ends With:0619

--Customer Information--

Name: Connie Shepperd  
Email: cshepperd@cityofsparks.us  
Billing Address: Connie Shepperd  
PO Box 857  
Sparks, 89432

**Transaction Id:** 435684

**Date of purchase:** 7/31/2023 5:56 PM

**Payment Method:** MasterCard

**Payor Name:** Connie Shepperd

**Total Sale:** USD \$93.00

**Student Name:**

Andrew Mendenhall

**Company:** Sparks Police Department

**Payee Company:** Priority Dispatch Corp.

**Braintree Id:** aepjgav6

**Items Purchased**

|                                                                                  |                    |
|----------------------------------------------------------------------------------|--------------------|
| Recertification Fee<br>EFD 7.0 Certification, EMD 13.0 Certification (ID :45119) | <b>USD \$93.00</b> |
|----------------------------------------------------------------------------------|--------------------|

No Of Attendees: 1

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|               |                    |
|---------------|--------------------|
| <b>Total:</b> | <b>USD \$93.00</b> |
|---------------|--------------------|

**From:** [Accounting@emergencydispatch.net](mailto:Accounting@emergencydispatch.net)  
**To:** [Shepperd, Connie](#)  
**Subject:** Transaction receipt  
**Date:** Monday, July 31, 2023 4:00:21 PM

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**This Message Is From an External Sender**

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Thank you for your payment. Please find below a copy of your credit card confirmation. For any questions contact International Academies of Emergency Dispatch (IAED) Accounting Team.

Thank you,  
Accounting  
[Accounting@Emergencydispatch.org](mailto:Accounting@Emergencydispatch.org)

--Transaction Information--

Merchant: National Academies of Emergency Dispatch  
Amount: \$93.00 USD  
Transaction Date: Jul 31 2023, 06:00 PM CDT  
Tax Exempt: no  
Authorization Code: 005446  
Status: Submitted For Settlement

--Payment Information--

Card Type: MasterCard  
Credit Card Ends With:0619

--Customer Information--

Name: Connie Shepperd  
Email: [cshepperd@cityofsparks.us](mailto:cshepperd@cityofsparks.us)  
Billing Address: Connie Shepperd  
PO Box 857  
Sparks, 89432